

Architectural Firm Name: _____

Principal: _____

ASSESSMENT

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KEY DECISION FACTORS

1 Demonstrated understanding of our needs, constraints and priorities.

Proposal does not reflect a solid understanding of CLC needs and character

Appreciation for CLC's situation limited at best

Adequate understanding of CLC's needs and capacity

Solid foundation apparent and proposal based on CLC needs and priorities

Proposal fully reflects CLC's needs, capacities and culture

2 Appreciation of the possibilities for the space.

Unimaginative, short-sighted or unrealistic vision for space

Superficial or uninspiring treatment; design imported & laminated onto CLC

Solid, visually attractive and space-efficient complements CLC heritage, character

Perceptive and imaginative design captures essence of MS and CLC

Highly creative, compelling and attainable solutions

3 Process and plan for preparing a predesign package to bring to our parish council.

Process and deliverables not tuned to CLC; plan could be "phoned in"

Overly generic process & plan inappropriate for scale; ignores work done; no leadership or accountability

Steps are reasonable for CLC situation; strong emphasis on vendor leadership

Streamlined, aggressive plan; strict adherence to requirements; shared leadership

Tailored process, clear goals and lines of communication; a genuine partnership

4 Cost and timebox for that predesign effort.

Cost clearly out of synch with value; poor controls and inadequate deliverables

Value equation questionable; time allocated for completion too long or short for success

Costs and times appropriate to scale of project

Cost within reason & justified by value; staging of project work parallels priorities

Costs a stretch but creative staging and project mgmt will enable success of extended project

SECONDARY FACTORS

- a References and the variety and volume of relevant work in the firm's portfolio.
- b CLC level of confidence in design team's ability to work with congregation
- c Communications skills (based on submission and presentation)